Originator's Identification

## PHILIP J MILTON & COMPANY PLC



807243

## PORTFOLIO MANAGEMENT SERVICE

## Instructions to your Bank or Building Society to pay Direct Debits

FOR CUSTOMER'S COMPLETION - Please fill in the whole form and send it to: Philip J Milton and Company Plc, Choweree House, 21 Boutport Street, Barnstaple, North Devon, EX31 1RP

Name and full Postal Address of your Bank or Building Society Branch

	To: The Manager	Bank or Building Society
	Address:	
	Postcode	
Name(s) of Account	Holder(s)	
Account Number	Sort Code	
Account reference nu	amber (for office use only)	
Instruction to your Bank or Building Society. Please pay Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee.		
Signature(s)		
Date		

## **Direct Debit Guarantee**



This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits. If there are any changes to the amount, date or frequency of your Direct Debit, Philip J Milton and Company Plc will notify you fourteen working days in advance of your account being debited or as otherwise agreed. If you request Philip J Milton and Company Plc to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

If an error is made in the payment of your Direct Debit by Philip J Milton and Company Plc, its administrator or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.

If you receive a refund you are not entitled to, you must pay it back when Philip J Milton and Company Plc asks you to.

You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.